

READ AND SAVE THESE INSTRUCTIONS

42" Bombay

Thank you for purchasing a Gulf Coast Fans Inc. product. It will provide years of cost efficient comfort. With over a decade of experience in ensuring quality workmanship at an affordable price, we stand behind our product and we hope you will too.

IMPORTANT PRECAUTIONS

- 1** Read these instructions carefully before you start.
- 2** Turn off the power at the source before installation, servicing, or cleaning.
- 3** WARNING--TO REDUCE THE RISK OF FIRE OR ELECTRIC SHOCK, DO NOT USE THIS FAN WITH ANY SOLID STATE SPEED CONTROL DEVICE. USE ONLY GULF COAST CONTROLS.
- 4** WARNING--TO REDUCE THE RISK OF PERSONAL INJURY, DO NOT BEND THE BLADE IRONS WHEN INSTALLING ON BLADES, BALANCING THE BLADES, OR CLEANING THE FAN. DO NOT INSERT FOREIGN OBJECTS IN BETWEEN ROTATING FAN BLADES.
- 5** WARNING--TO REDUCE THE RISK OF FIRE, ELECTRIC SHOCK, OR PERSONAL INJURY, MOUNT FAN TO AN OUTLET BOX MARKED "ACCEPTABLE FOR FAN SUPPORT" AND USE THE MOUNTING SCREWS PROVIDED WITH THE OUTLET BOX.
- 6** If you don't feel comfortable hanging and wiring this fan, we recommend that you hire a qualified electrician to install it.
- 7** All wiring and electrical connections must meet the National Electrical Code and any local codes that may apply.
- 8** After installation, fan blades must be at least seven (7) feet from the floor.

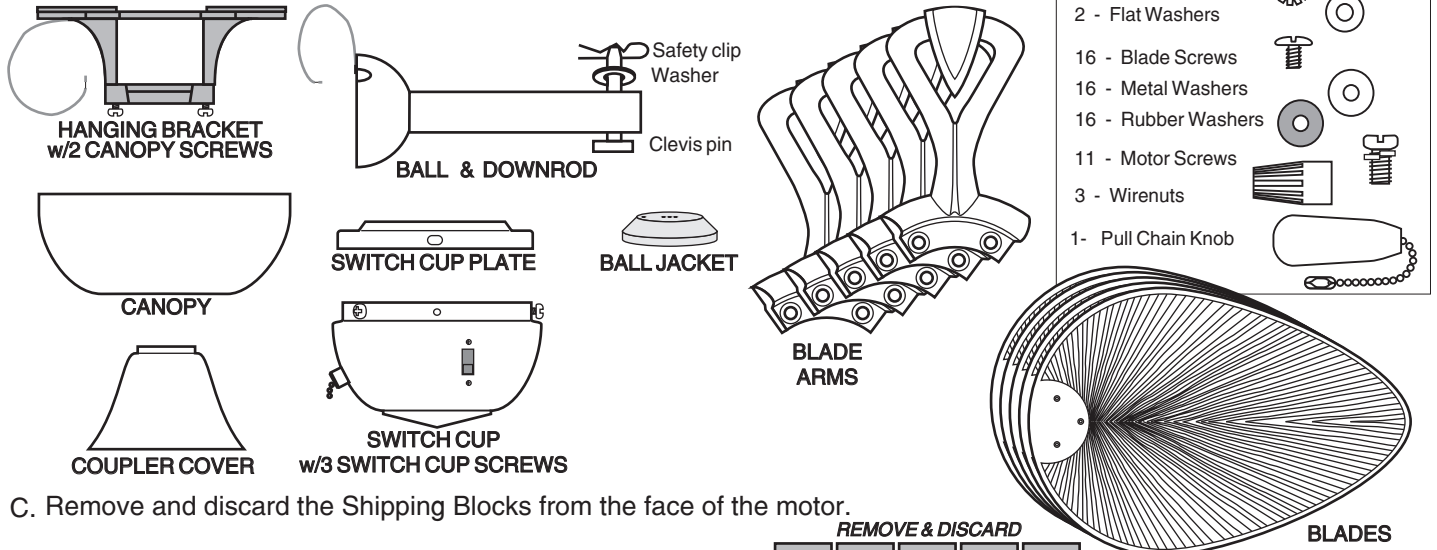
To begin with, the site of installation must be clear of any obstructions. Walls, cabinet or cupboard doors, and AC/heating vents (strong air currents will cause fan to wobble) are common obstructions.

Also, you will need a securely mounted outlet box that is listed for fan support.

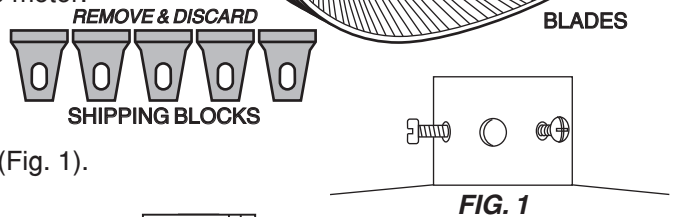
The only tools you will need are : A medium Phillips screwdriver, wire cutter/stripper, common sense, and a little caution.

I. Inventory the parts

- A. Remove all of the parts from the top styrofoam and remove the styrofoam. Use this top piece to support the fan during preliminary assembly.
- B. Remove all parts from plastic bags, including the blades and screw package.

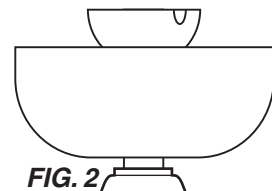


- C. Remove and discard the Shipping Blocks from the face of the motor.



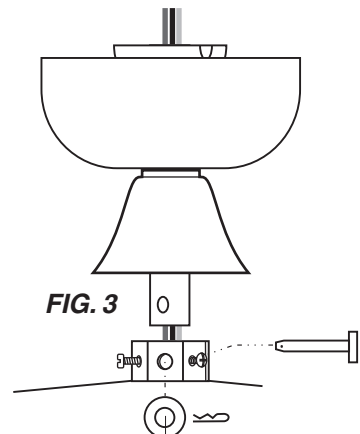
II Preliminary Assembly.

- A. Place the motor (with the switch cup mounting plate down) in the top styrofoam. Loosen the two set screws in the coupler (Fig. 1).



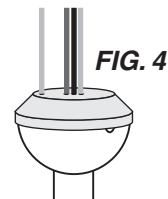
- B. Slide the Ball & Downrod assembly through the Canopy and Coupler Cover as shown in Fig 2.

- C. Thread the motor wires through the downrod. Seat the downrod into the coupler with the holes in each aligned. Insert the clevis pin, and secure with the washer and safety clip (Fig. 3) Tighten the coupler set screws against the downrod securely. Slide the Coupler Cover down over coupler.



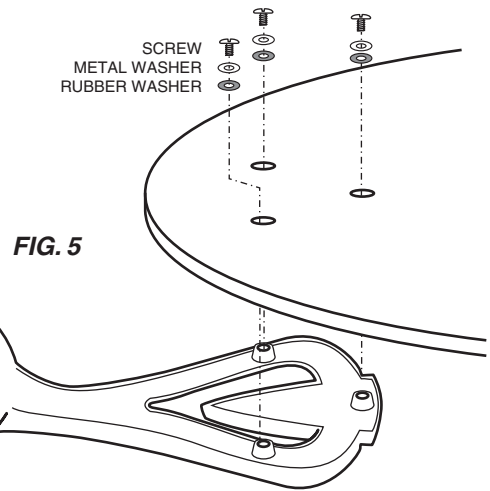
- D. At this time you may want to shorten the wires from the fan to 6" from the ball. This helps when applying the Ball Jacket. This also helps when you tuck the wires into outlet box.

- E. Separate and straighten the wires so they are not twisted. Feed each wire through a hole in the Ball jacket. Slide the Ball Jacket down the wires to the ball. Stretch the Ball Jacket over the top of the ball (Fig. 4)



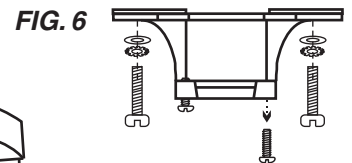
II Preliminary Assembly *continued from page 2.*

- F.1. Place the blade arm face (decorative side) down. Place the blade face (carved side) down on top of the blade arm. (Fig 5)
2. Using 3 blade screws, 3 metal washers and 3 rubber washers per blade, attach the blades to the blade arms. Be sure all of the screws are tight.



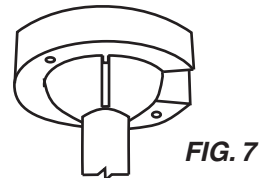
WARNING - To Reduce The Risk Of Fire, Electric Shock, Or Personal Injury Mount Fan To An Outlet Box Marked "Acceptable For Fan Support" And Use The Mounting Screws Provided With The Outlet Box.

- G.1. Take the hanging bracket and secure it to the outlet box (marked Acceptable For Fan Support) using the mounting screws provided with the outlet box (Fig 6). Tighten them evenly. If you are mounting the fan directly to the building structure, use the wood screws provided, and secure to a joist.
2. Remove one canopy screw (also Fig 6) and loosen the other. Make sure all of the wires are accessible and are not being pinched. Also, make sure the bracket doesn't wobble.



III. Now to hang the fan...

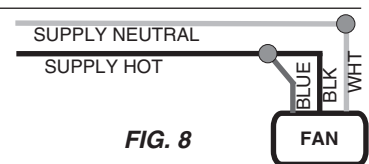
Holding the fan firmly, carefully lift it up to hanging bracket. Place the ball into cradle of the bracket. Turn the entire motor assembly until it locks into place. The tab on the bracket must be in the groove in the ball. Fig 7. Make sure the wires are not being pinched.



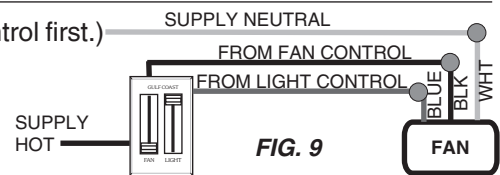
IV. Wiring methods and instructions.

There are three common wiring methods; choose the one best suited to your needs. Keep in mind, the supply wire colors may vary. (The wire colors in parentheses are commonly found in existing structures.) Use the large orange wirenuts to make the connections. It is a good idea to wire the blue light kit wire now, even if you don't have a light kit. It may save you some trouble in the future.

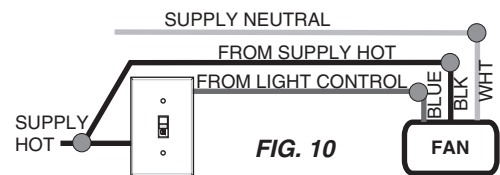
- A. Pull chain operation only.
 1. Green ground wires to outlet box ground (bare)
 2. Black and blue wires from fan to hot supply (black)
 3. White wire from fan to neutral supply (white)



- B. Wall control for both fan and light kit (Read the instructions for the wall control first.)
 1. Green ground wires to outlet box ground. (bare)
 2. Black wire from fan to (black) wire from fan control.
 3. Blue wire from fan to (red) wire from light control.
 4. White wire from fan to neutral supply. (white)



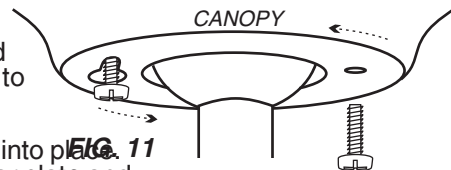
- C. Pull chain operation of fan - Wall control for the light.
 1. Green ground wires to outlet box ground. (bare)
 2. Black wire from fan to hot supply. (black)
 3. Blue wire from fan to (red) wire from wall control.
 4. White wire from fan to neutral supply. (white)



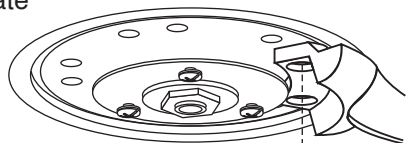
Now tuck the wires and wirenuts carefully into outlet box. Make sure wirenuts remain tightly on connections.

If you have a Gulf Coast Remote Control, fan should be wired according to method A. Method B can be used with two separate controls for the fan and light, or with a combination wall control, such as a 423L Gulf Coast control.

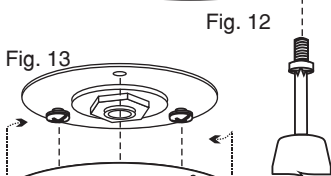
V. With the motor in place and the wires out of the way, slide the canopy up to the hanging bracket. The canopy screw in the bracket will come through the large end of the key slot in the canopy. Fig. 11. Turn the canopy slightly, counter-clockwise, to hold in place, and insert remaining canopy screw. Tighten the screws.



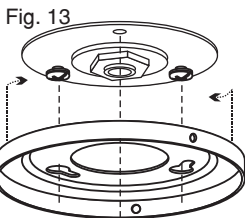
VI. The next step is to mount the blade assemblies on the motor. Lift blade assembly into place. Balancing a motor screw on the end of the screwdriver, guide it up next to the motor plate and insert into a hole in the base of the blade iron. Fig. 12. Start this screw in an appropriate hole in motor. Now insert another into the other hole and tighten both screws. Repeat this with the rest of the blade assemblies, and retighten all of the screws.



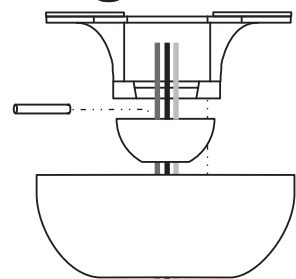
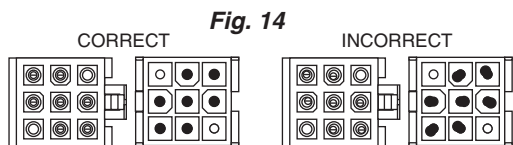
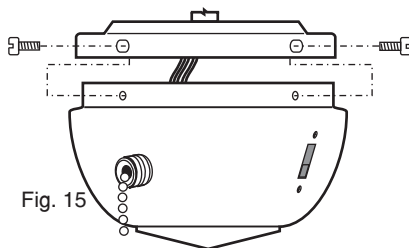
VII.A. You're just about done now. The switch cup is the last step, and it's simple. First, mount the Switch Cup Plate onto the motor plate. Loosen two and remove one of the three switch cup plate screws. Line up the large ends of the keyways on the Switch Cup Plate with the two screws on the motor plate. Lift it into place and turn clockwise to lock in. Insert the removed screw and tighten all three. See Fig 13.



B. Notice the wire connectors in the switch cup and on the motor. They are color coded and notched to fit only one way. Check the pins in both connectors for alignment as shown in Fig. 14. If they the pins are only slightly misaligned, bundle the wires tightly behind the connector when connecting. Push the connectors together until latch secures them together and make sure none of the pins were pushed out.



C. Remove the three Switch Cup Screws from the Switch Cup. Position the switch cup on the switch cup plate, aligning the three holes in each. Insert the three switch cup screws and tighten. Fig. 15.



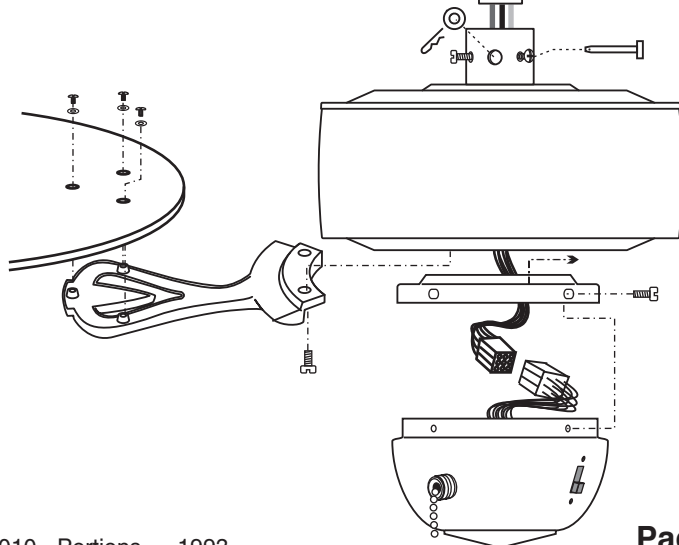
VIII Turn the power supply back on and prepare to be comfortable!

The first pull of the chain will give you high speed. The second is medium speed, and the third is low speed. Once again will turn it off.

With the reverse switch in the down position, the fan will provide downward air movement, this is the recommended setting for efficiency in the summer. In the up position, air movement is upward, which is often preferred in the winter (on low speed) to reduce drafts.

IX. Troubleshooting	
Fan won't run -	Check power supply. Reverse switch is not fully engaged. Check wirenut connections. Double check wiring diagrams.
Fan makes noise -	Allow 24 hrs to fully seat bearings Screw(s) is(are) loose somewhere. Ball is not seated properly. Solid-state control in the circuit.
Fan wobbles	Bracket is loose at the ceiling. Loose screw at top of fan. Ball is not seated properly.

Complete Assembly Breakdown Fig. 16



We stand behind our product and always strive to satisfy our customer.

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